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# FLEXIBLE RETIREMENT POLICY

## 1. INTRODUCTION

staff who wish to consider their flexible retirement options and our duty to ensure implementation in line with the rules of the relevant pension scheme, either Universities Superannuation Scheme (USS) or Local Government Pension Scheme (LGPS). The arrangements described herein apply to all University of Suffolk 426TQ0.00000887 0 59.32 841.9 reW\*BT/



your line manager bearing in mind the lead in times and notice requirements. We recommend you apply at least 4 months ahead of the anticipated date to start your flexible retirement.

## **6. HOW IS MY REQUEST CONSIDERED?**

As with all requests for flexible working, applications must be on a Flexible Working application form. It will be considered in the same way as other flexible working requests, and account will be taken of other staff

